

# HAITIMA

## Instruction Manual

### 3-PCS Ball Valve

2011ND/2012ND(L)/2013ND

HIM-11 Version:   C  



Office : 8F, No.201, Tiding Blvd. Sec.2, Taipei, 114, Taiwan Web-site: [www.haitima.com.tw](http://www.haitima.com.tw)

Fax: +886-2-2658-3830 , 2658-2266 Tel:+886-2-2658-5800 E-mail: [haitima@seed.net.tw](mailto:haitima@seed.net.tw)

VZBE...T-63-T-2-F.../8068825/1701



3-PCS Ball Valve  
2011ND/2012ND(L)/2013ND

Version

C

Document No.

HIM-11


Date

July.03,2013

# CONTENTS

1. Introduction and Safety Information .....	1
1.1 Introduction .....	1
1.2 Safety Information .....	1
2. General Precautions.....	2
2.1 Material Selection .....	2
2.2 Pressure-Temperature Rating .....	2
2.3 Fluid Thermal Expansion .....	2
2.4 Static Electric Effect.....	2
2.5 Direct Mounting Pad .....	2
2.6 Hydrostatic Test .....	3
2.7 Liquids with High Fluid Velocity .....	3
2.8 Throttling Service .....	3
3. Storage and Preparation .....	4
3.1 Storage .....	4
3.2 Preparation .....	4
4. Installation and Operation .....	5
4.1 Installation .....	5
4.2 Operation .....	5
4.3 Manual Operation.....	5

VZBE...T-63-T-2.F.../80468825/1701

		<b>3-PCS Ball Valve</b> <b>2011ND/2012ND(L)/2013ND</b>		<b>Version</b>	<b>C</b>
				Date	July.03,2013
Document No.	HIM-11				

5. Maintenance and Repair .....	6
5.1 Inspection and Maintenance .....	6
5.2 Trouble-Shooting .....	7
5.3 Stem Packing Replacement.....	8
6. Quality Assurance and Service .....	9
6.1 Quality Assurance .....	9
6.2 Service.....	9
7. Technical Parameters and Valve Structure .....	10
7.1 Specification List .....	10
7.2 Gland Nut & Bolts Torque .....	10
7.3 Pressure-Temperature Ratings .....	11
7.4 Repair Parts List .....	11
7.5 Installation of Actuator .....	12
7.6 Valve Structure.....	12
Appendix - Suggestion of Welding Rod.....	13

VZBF...T-63-T-2-F.../8068825/1701



3-PCS Ball Valve  
2011ND/2012ND(L)/2013ND

Version

C

Date

July.03,2013

Page

1

Document No.

HIM-11

1. INTRODUCTION AND SAFETY INFORMATION

1.1 INTRODUCTION

This manual has been prepared to serve as a guide to insure continuous satisfactory service and assist in restoring a valve to proper working condition.

It covers 3 pieces 1000WOG with ISO 5211 direct mounting pad, screw ends, socket/butt weld ends, and carbon steel, stainless steel ball valves.

The installation, storage, operation, inspection and repair, service problems, maintenance and preventive maintenance, quality assurance and service, technical parameters covering these valves are also included in this manual.

All these valves are widely used in water system, petroleum, chemical, power plant and allied industries.

1.2 SAFETY INFORMATION

The following general safety notices supplement the specific warnings and cautions appearing elsewhere in this manual. They are recommended precautions that must be understood and applied during operation and maintenance of the equipment covered herein.

- a. Always wear eye shields, gloves and overalls. Wear protective footwear and headgear.
- b. To avoid injury, never attempt disassembly while there are pressures either upstream, or downstream. Even when replacing packing rings, caution is necessary to avoid possible injury.
- c. Do not attempt to disassemble a valve while there is pressure in the line. Make sure both upstream and downstream pressures are removed. Disassemble with caution in the event all pressures have not been relieved.
- d. Prior to replacing packing rings remove all pressure from the valve.
- e. To prevent valve distortion, inefficient operation, or early maintenance problems, support piping on each side of the valve.
- f. Do not touch surface of valve on high temperature.
- g. Valves are not to be used with unstable fluids.
- h. If provided, the Locking device on the handle is to avoid improper use of the valve by unauthorized people. This can be locked with a patch lock.

VZBF...T-63.../8068825/1701



3-PCS Ball Valve  
2011ND/2012ND(L)/2013ND

Version

C

Date

July.03,2013

Page

2

Document No.

HIM-11

## 2. GENERAL PRECAUTIONS

### 2.1 MATERIAL SELECTION

The possibility of material deterioration in service and the need for periodic inspections is depended on the contained fluid. Carbide phase conversion to graphite, oxidation of ferrite materials, and decrease in ductility of carbon steels at low temperature (even in applications above 29°F) and susceptibility to inter-granular corrosion of austenitic materials or grain boundary attack of nickel-base alloys are among those items. Information about corrosion data is provided in this I.O.M, the user is requested to take attention or consideration to determine if the used materials are suitable for the application.

### 2.2 PRESSURE-TEMPERATURE RATING

The Pressure-Temperature rating, published by manufacturer is usually considered an appropriate guide to the maximum temperature and pressure those ball valves may withstand. The principle of pressure-temperature rating is depending on static pressure. For reference client can ask the valve distributor or manufacturer for assurance of suitability when ball valves are subjected to the following conditions:

- Valves are left closed for long periods of service under high-temperature or high-pressure service conditions
- Valves are operated frequently for long periods with high-temperature or high-pressure service conditions.

### 2.3 FLUID THERMAL EXPANSION

It is possible, with the ball in closed condition; the sealed cavity inside the valve body is filled with liquid. If this liquid is not released, by partially opening the valve, and the valve is subject to a temperature increase, excessive pressure can occur inside the body. These HAITIMA ball valves have self-relieving pressure seats to prevent pressure built up. Our client is recommended to prevent a pressure build-up inside the valve exceeding the design pressure, by means of piping design, installation, or operation procedure.


### 2.4 STATIC ELECTRIC EFFECT

The ball valves are provided with anti-static devices for ball-stem-body. When service conditions require electrical continuity to prevent static discharge, the user is responsible for specifying static grounding.

### 2.5 DIRECT MOUNTING PAD

ISO 5211 direct mounting pad and stem orientation allows direct mounting for actuator to valves, no brackets and couplers are required, making automation a lot easier with improved performance.

VZBE...T-63.../8068825/1701

		<b>3-PCS Ball Valve</b> 2011ND/2012ND(L)/2013ND	<b>Version</b>	<b>C</b>
Document No.	HIM-11		Date	July.03,2013
			Page	3

## 2.6 HYDROSTATIC TEST

Before delivery, all valve body's are tested 1.5 times the working pressure in open position. After installation, the pipeline system may be subject to a system test not to exceed the above mention pressure.

**(For example: PN 16 is hydrostatic tested  $1.5 \times 16 = 24$  bar testing pressure)**

## 2.7 LIQUIDS WITH HIGH FLUID VELOCITY


When ball valves must be operated frequently on liquids with very high velocity, a check shall be made with the valve distributor or manufacturer for appropriate advice to minimize the possibility of seat deformation, especially when working pressure and temperature is reaching maximum ranges.

## 2.8 THROTTLING SERVICE

Standard ball valves are generally not recommended for throttling service. The fluid flow can damage the leading edge of the ball and/or damage or deform the resilient ball seats causing leakage. High fluid velocity and/or the presence of solid particles in the media will reduce the lifetime of seat and ball during throttling applications.



VZBF...T-63...T-2...F.../8068825/1701

		<b>3-PCS Ball Valve</b> 2011ND/2012ND(L)/2013ND	<b>Version</b>	<b>C</b>
Document No.	HIM-11		Date	July.03,2013
			Page	4

### 3. STORAGE AND PREPARATION

#### 3.1 STORAGE

##### 3.1.1 Temporary Storage

If valves are to be stored before installation, the following should be observed.

- a. Keep the valves wrapped and protected as shipped from the manufacturer.
- b. Do not remove the plastic bag or protective end covering until the valve is ready for installation. This will reduce the possibility of foreign material damaging internal valve components.
- c. Valves stored outdoors should be positioned such that water dose not accumulate in the valve body.

##### 3.1.2 Long Term Storage


If the valves are to be stored more than of one year, they should be prepared in the following manner.

- a. Remove the packing and apply a preservative to the packing chamber.
- b. Do not remove the protective end covering.
- c. Valve which will remain in storage for an excessive period of time should have a preservative applied to the external surface.
- d. Do not store the valves outdoors.

#### 3.2 PREPARATION

- a. Remove the plastic bag or valve end protection (if any).
- b. Prior to shipment from the manufacturer, a preservative may have been applied to the inner body of the valve. This preservative maybe removed with a solvent.
- c. The inside of the valve should be inspected and blown out with compressed air. Adjacent piping must be clean and free from debris to prevent damage to the valve.
- d. To prevent valve distortion, inefficient operation or early maintenance problems, support piping on each side of the valve.
- e. Make sure the valve is positioned such that there is sufficient space so that the handle is easily and safely reached.
- f. The 3 piece ball valves can be installed in any position without regard for the direction of the flow, unless marked in the flow direction.
- g. The 3 piece ball valves are not designed for throttling and should be kept in the fully open or closed position. Should the valve be used in a partially open or closed position, the ball and seats may become eroded in a very short time. This may also cause a chatter noise in the line.

VZBF...T-63-T-2-F.../8068825/1701

		<b>3-PCS Ball Valve</b> 2011ND/2012ND(L)/2013ND	<b>Version</b>	<b>C</b>
Document No.	HIM-11		Date	July.03,2013
			Page	5

## 4. INSTALLATION AND OPERATION

### 4.1 INSTALLATION

#### 4.1.1 Screwed Ends

Do not dismantle these valves before fitting, treat as a unit. Taper thread fittings should not be over-tightened. In some applications screwed valves are back welded on site and these valves must be dismantling as per instruction for weld end valves.

#### 4.1.2 Weld Ends

Clean the weld end as necessary and weld into the line using an approved weld procedure. Make sure the cap and pipe material is compatible with the welding procedure.

### 4.2 OPERATION


HAITIMA valves provide tight shut off when used under normal conditions and in accordance with pressure/temperature chart. If these valves are used in partially open (throttled) position seat life may be reduced. Any media which might solidify, crystallize or polymerize should not be allowed to stand in the ball valve cavities unless regular maintenance is provided.

### 4.3 MANUAL OPERATION

The basic type of handle which is fitted to all sizes of valve is sheet steel with integral stop. The 3 pieces ball valves have 1/4 turn operation closing in a counter-clockwise direction. It is possible to see when the valve is open or closed by the position of the handle. When the handle is across the pipeline, the valve is closed.



VZBF...T-63-T-2-F.../8068825/1701

		<b>3-PCS Ball Valve</b> 2011ND/2012ND(L)/2013ND	<b>Version</b>	<b>C</b>
Document No.	HIM-11		Date	July.03,2013
			Page	6

## 5. MAINTENANCE AND REPAIR

### 5.1 INSPECTION AND MAINTENANCE

A periodic inspection and maintenance schedule should be established for each valve. The time frames given for the implementation of these schedules are to be used as a guide only in establishing routine inspection and maintenance schedules. Exact time periods for performing these procedures cannot be provided due to the unknown nature of the service conditions each valve is in.

#### 5.1.1 Periodic Inspection

A periodic inspection should be performed on each unit. The time frame should be adjusted depending on usage and service conditions. An infrequently used unit may have more time between inspections than a valve in constant service.

A periodic inspection should include the following:

- a. Open and close the valve. The actions should be smooth without any binding of the stem and ball through full travel.
- b. If valve is in service and under pressure:
  - (1) Examine the body to caps connection for leakage through the gasket. If leakage is found, tighten the bolt nuts evenly in a star pattern until the leakage stops. Do not exceed the maximum torque values in Table 3. If the leakage persists, see section 5.2
  - (2) Check the stem packing for any leakage during the opening and closing action. If a leak is found tighten the gland nut alternately with no more than a quarter turn on it until the leak stops. If the leakage persists, see section 5.2
  - (3) Inspect the exterior of the valves for cleanliness. Remove any dirt, grime or oil from the valve body and caps.

#### 5.1.2 Post Inspection

After completion of a periodic inspection, valves that are providing satisfactory service require no further disassembly or inspection. Should a valve be found which is not performing satisfactorily, see section 5.2 "Trouble-Shooting".

#### 5.1.3 Maintenance

Other than periodic inspection, no routine maintenance is required. Routine replacement of parts, such as gasket and packing is not usually performed until required. Once in service, it may become apparent that these and other parts require repair or replacement due to usage and service conditions. A maintenance schedule should be developed taking these conditions into consideration. Parts can be replaced during a routine overhaul.

VZBE...T-63-T-2-F.../8068825/1701



**3-PCS Ball Valve  
2011ND/2012ND(L)/2013ND**

**Version**

**C**

Date

July.03,2013

Page

7

Document No.

HIM-11

**5.2 TROUBLE-SHOOTING**

The following chart will cover the various problems which are common to most valves.

The information provided will aid in isolating and correcting these problems.

<b>PROBLEM</b>	<b>PROBABLE CAUSE</b>	<b>SOLUTION</b>
Leakage through the Stem and packing	<ul style="list-style-type: none"> <li>a. Gland nut loose</li> <li>b. Packing aged or failure</li> <li>c. Inadequate amount of packing rings</li> <li>d. Packing is hard and dry</li> <li>e. Thrust washer is damaged</li> <li>f. Stem is damaged</li> </ul>	<ul style="list-style-type: none"> <li>a. Tighten gland nut</li> <li>b. Replace packing</li> <li>c. Install additional packing rings See section 5.3</li> <li>d. Replace with new packing See section 5.3</li> <li>e. Replace with new thrust washer</li> <li>f. Repair or replace as required</li> </ul>
Problems in operating valve	<ul style="list-style-type: none"> <li>g. Gland nut over wear</li> <li>h. Packing is exerting excessive force on the stem</li> <li>i. Stem is damaged</li> <li>j. Internal components may be damaged</li> </ul>	<ul style="list-style-type: none"> <li>g. Replace gland nut</li> <li>h. Check torque on gland nuts. Proper loose gland nut.</li> <li>i. Repair or replace as required</li> <li>j. Disassemble the valve. Inspect ball, seat, stem and repair as needed</li> </ul>
Leakage between body and cap	<ul style="list-style-type: none"> <li>k. Bolt nuts are loose</li> <li>l. Gasket is damaged</li> <li>m. Body or cap faces are damaged</li> </ul>	<ul style="list-style-type: none"> <li>k. Tighten to values listed in Table 3</li> <li>l. Disassemble and install a new gasket</li> <li>m. Repair and install a new gasket</li> </ul>
Seat Leakage	<ul style="list-style-type: none"> <li>n. Valve not properly seated</li> <li>o. Internal components (ball, seat, stem) are damaged or worn</li> <li>p. Leakage by foreign material</li> </ul>	<ul style="list-style-type: none"> <li>n. Check to see if valve is fully closed</li> <li>o. Inspect internal components (ball, seat, and stem) and repair or replace as required</li> <li>p. Disassemble and clean the ball and seats and repair or replace as required</li> </ul>

Table 1 - Valve Trouble-Shooting

VZBE...T-63...T-2...F.../8068825/1701



3-PCS Ball Valve  
2011ND/2012ND(L)/2013ND

Version

C

Date

July.03,2013

Page

8

Document No.

HIM-11


5.3 STEM PACKING REPLACEMENT

**WARNING**

To prevent injury ensure that all pressure is removed from the valve both upstream and downstream before disassembly.

- a. Check original tightness of valve operation. Remove stem nut, washer, handle, and gland nut. Clear the packing chamber.
- b. Remove the existing or defective packing rings with a sharp tool or packing remover.
- c. Examine the machined surfaces of the stem and packing chamber. Remove any scoriae or burrs with emery cloth or hand filing. Clean the stem with a solvent soaked rag.
- d. Install new packing. Install rings individually using a split ring spacer, compressing each ring by hand tightening the gland nut.
- e. When packing chamber becomes filled with packing, reassemble gland nut. Tightening the gland nut until gland nut begin to get tight. (Tighten gland nut torque value show in table 3.)
- f. Compare valve operation to original tightness. If valve operation is considerably tighter than original operating tightness, back off 1/4 turn on the gland nut and recheck tightness.
- g. Several hours after a repacked valve has been returned to service, inspect the packing area to ensure full compression, tight bolting and no leakage. Should leakage occur, tighten the gland nut at 1/4 turn increments until leakage stops.

VZBF...T-63.../8068825/1701

		<b>3-PCS Ball Valve</b> 2011ND/2012ND(L)/2013ND	<b>Version</b>	<b>C</b>
Document No.	HIM-11		Date	July.03,2013
			Page	9

## 6. QUALITY ASSURANCE AND SERVICE

### 6.1 QUALITY ASSURANCE

HAITIMA's warrants its products to be free from defects in material and workmanship for a period of eighteen (18) months from the date of shipment or twelve (12) months from the date of installation whichever comes first. This warranty is limited to the repair or replacement of the defective item providing that it was handled, installed, used and maintained in accordance with the manufacturer's recommendations and applicable standard industry practices. HAITIMA will not be liable for any additional direct or indirect costs beyond the repair or replacement of the defective item.

This warranty is in lieu of any other warranty expressed or implied.

### 6.2 SERVICE

Manufacturer may provide field installation and debugging where contractually specified.

Manufacturer will follow up the quality of the valve provided and offer service in accordance with customer requirements.



VZBF...T-63-T-2-F.../8068825/1701

## 7. TECHNICAL PARAMETERS AND VALVE STRUCTURE

### 7.1 SPECIFICATION LIST

Technical Parameters \ Type	2011ND	2012ND(L)	2013ND
Nominal pipe size	DN15 ~ DN100, (1/2" ~ 4")		
Nominal pressure	PN 63, (1000WOG)		
Working temperature	-20°C ~ 200°C, (-4°F ~ 392°F)		
Medium	Water, Steam, Oxygen, Vacuum, Chemical, Oil, Food Processing		
Pressure test	API 598		

Table 2 - Specification List

### 7.2 GLAND NUT & BOLTS TORQUE

NPS	DN	Gland nut		Bolt		
		N-m	in-lb	Size	N-m	in-lb
1/2"	15	20	177	M8	25	221
3/4"	20	20	177	M8	25	221
1"	25	40	354	M8	25	221
1-1/4"	32	40	354	M10	40	354
1-1/2"	40	60	531	M10	40	354
2"	50	60	531	M10	40	354
2-1/2"	65	80	708	M14	60	531
3"	80	80	708	M14	60	531
4"	100	100	885	M16	70	620

Table 3 - Gland Nut & Bolts Torque

VZBE...T-63-T-2-F.../8068825/1701



**3-PCS Ball Valve  
2011ND/2012ND(L)/2013ND**

**Version**

**C**

Document No.

HIM-11

Date

July.03,2013

Page

11

**7.3 PRESSURE-TEMPERATURE RATINGS**

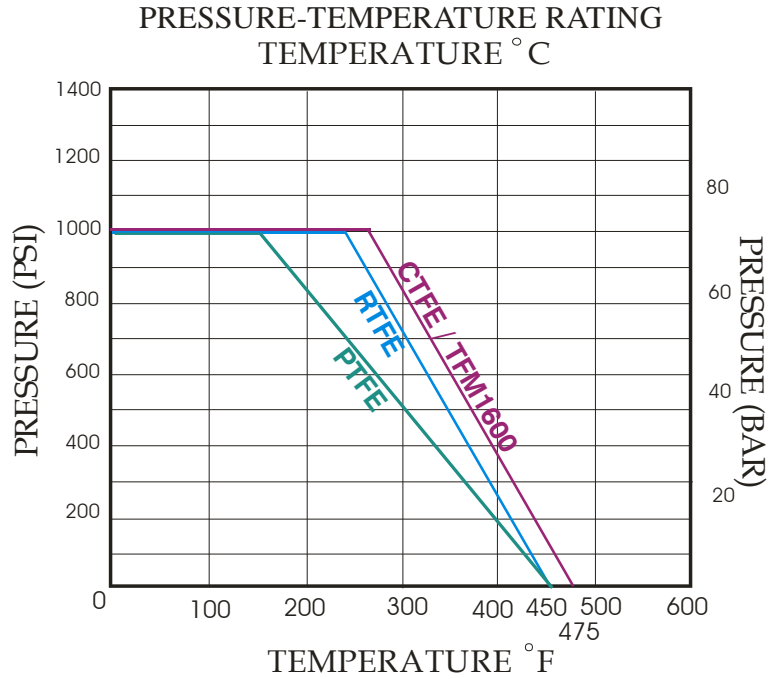


Table 4 - Pressure-Temperature Ratings

**7.4 REPAIR PARTS LIST**

Parts	Quantity
Ball	1 piece
Seat	1 Set (2 piece)
Seal ( Gasket )	1 Set (2 piece)
Thrust Washer	1 piece
O-Ring	1 piece
Packing	1 Set (2 piece)

Table 5 - Repair Parts List

VZBE...T-63.../8068825 / 1701



3-PCS Ball Valve  
2011ND/2012ND(L)/2013ND

Version

C

Date

July.03,2013

Document No.

HIM-11

Page

12

7.5 INSTALLATION OF ACTUATOR

The ball valves are provided with ISO 5211 direct mounting pad.

Following top flange sizes are used;

Size	ISO 5211
1/2" ~ 3/4"	F3 / F4
1" ~ 1-1/4"	F4 / F5
1-1/2" ~ 2"	F5 / F7
2-1/2" ~ 3"	F7 / F10
4"	F10 / F12

Sizing of actuators and the power or air pressure needed for the actuator is depending on the operation torque and working pressure of the valve. The above table lists the size of ISO top flange per valves. Client is recommended to refer to the instructions of the actuator supplier. If actuators torque value choice too big can result in damaging the inner parts and spindle of the ball valve.

An Actuator should not exceed a torque greater as 1.5 times of the max operation torque data.

7.6 VALVE STRUCTURE

Please refer to drawings for each type of valve structure, main parts, materials and dimensions.

**APPENDIX - SUGGESTION OF WELDING ROD**

<b>Nominal Composition</b>	<b>Type / Grade (ASTM)</b>	<b>Welding Rod</b>
Carbon Steel	A216-WCB. WCC A352-LCC A105-II	E7016 OR E7018
1/2 MO	A217-WC1	E7018-A1
1 1/4 Cr - 1/2 MO	A217-WC6 A182-F11	E8018-B2
2 1/4 Cr - 1 MO	A217-WC9 A182-F22	E9018-B3
9 Cr - 1 MO	A217-C12	E505
13 Cr	A217-CA15	ER410
18 Cr – 8 Ni	A351-CF8 A276-304 A351-CF3 A276-304L	E308-16 E308-16 E308L-16 E308L-16
16 Cr-12 Ni-2 Mo	A351-CF8M A276-316 A351-CF3M A276-316L	E316-16 E316-16 E316L-16 E3016L-16
18 Cr-10 Ni-Cb	A351-CF8C A182-F347	E347

<b>Hard Facing:</b>		
13 Cr	C.S. & Alloy Steel	ER 410
16 Cr-12 Ni-2Mo	C.S. & Alloy Steel	ER 316L
CO-Cr-	C.S. , Alloy Steel & S.S.	ER Co Cr-A

\* Welding and hard facing must obey W.P.S.


\* C.S. is an abbreviation for carbon steel.

\* S.S. is an abbreviation for stainless steel.

Table 6 - Suggestion of Welding Rod



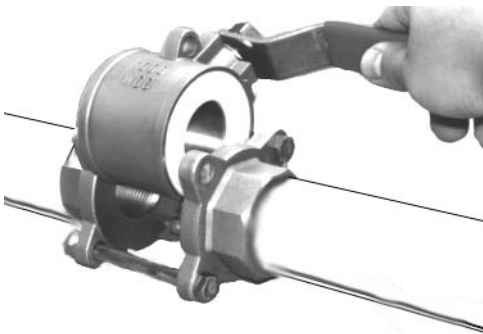
VZBE...T-63-T-2-F.../8068825-/1701

		3-PCS Ball Valve 2011ND/2012ND(L)/2013ND	<b>Version</b>	<b>C</b>
Document No.	HIM-11		Date	July.03,2013
			Page	14

APPENDIX B - MAINTENANCE MANUAL

The 3 piece construction makes versatile in application, easy to install and simple to maintain. The 3 piece ball valves have **swing out** design; body (Center section) can be swung out in line. Seats; seal and ball can be replaced quickly and easily without disturbing pipe alignment.

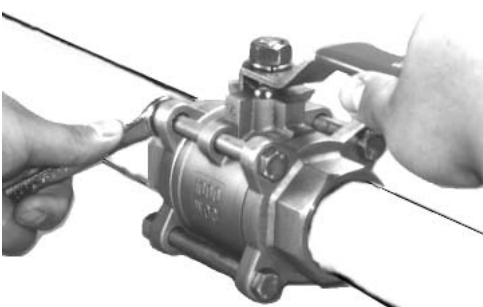
1. Loosening the fourth body bolt and removing one of upper body bolt.



2. Make sure the ball in **open** position, than swing out the center section.



3. Replace  
Repair parts list in table 5.



4. Return the center section to center of pipeline, and tighten bolt according to torque value in table 3.